



RE: Fall Haul-Out 2016

Dear Marina Friends:

**Haul-Out will officially begin on Monday, September 25**, and is performed on a first-come, first-served basis.

- Haul-Out and Shrink Wrap Forms must be submitted by September 22.
- We will only provide haul-out service on designated Saturdays in October.
- No haul-outs over Apple Fest weekend: October 6 and 7.
- Haul-outs will be completed by Tuesday, October 31.
- We do not haul boats on Sundays.

**The Haul-Out and Service Request Process**

- Haul-out requests are accepted in WRITTEN FORM ONLY – no phone requests will be taken.
- Haul-out date requests are honored on a first-come, first-served basis.
- Your haul-out date will be posted online after we receive your completed haul-out forms.

**All Haul-Out Forms are attached for your convenience:**

1. Fall Haul-Out and Service Request Form (due by Friday, September 22, 2017)
2. Haul-Out Oil & Filter and/or Fuel Filter Change Work Request
3. Winter Work and Service Request Form
4. Shrink Wrap Request Form

Please remember to indicate the services needed for decommissioning your boat on the Haul-Out Form:

- **Haul-Out Oil & Filter and/or Fuel Filter Change**
  - To make sure we're able to accommodate your boat's service needs, please schedule all oil and filter and/or fuel filter changes prior to the start of haul-out.
- **Winter Work and Service Requests**
  - If you're interested in having boat work performed over the winter, please contact Service Manager, Steve Barningham, at 715-779-5360, x3 to discuss the project.
- **Shrink Wrapping**
  - Shrink wrapping is performed by a professional contractor. If you want your boat shrink wrapped, please complete and return the form by September 22, 2017.
- **Spring Launch Plans**
  - Scheduling your spring launch plans now will help determine where your boat is positioned for winter storage. Please indicate the date range that you prefer to launch next Spring.
  - As with haul-out, launch dates are honored on a first come, first-served basis.

***Please note: There will be a \$100.00 fee for hazardous waste clean-up for overboard discharge that is not disabled. As a reminder, overboard discharge is prohibited in the Great Lakes.***

Thank you for taking the time to fill out all the necessary haul-out forms carefully and completely. This will allow us to take care of your haul-out needs more efficiently.

Should you have any questions, please contact General Manager, Kara Nelis, at 715-779-5360, x4.

Best regards,

**Port Superior Marina Management and Staff**